

## Employer Registration – Campus Information Sessions

Please ensure ALL fields are completed.

<b>Organisation Name</b>					
<b>Postal Address</b>					
<b>Suburb</b>				<b>Postcode</b>	
<b>Website URL</b>			<b>ABN</b>		
<b>Contact Person</b>			<b>Position Title</b>		
<b>Phone ( )</b>		<b>Fax ( )</b>		<b>Mobile ( )</b>	
<b>Email Address</b>					

### Target Student Groups and Preferred Session Times

Circle or input your preferences below. Following receipt of this form we'll finalise specifics in consultation with you.

<b>Preferred Date</b> / / 2009	<b>Preferred Time</b>		Lunchtime (1-2pm)	Evening (5-6pm)	
<b>Preferred Campus Location</b>	Berwick	Caulfield	Clayton	Gippsland	Peninsula
<b>Equipment Required</b>	None	Laptop	MS PowerPoint	Other, please specify:	
<b>How many campus parking permits will you require for your representatives?</b>					

Faculties	Disciplines	Year Levels	Degree Levels	Double Degrees	Residency
Art and Design			U'grad / Postgrad	Yes / No	
Arts			U'grad / Postgrad	Yes / No	
Business and Economics			U'grad / Postgrad	Yes / No	
Education			U'grad / Postgrad	Yes / No	
Engineering			U'grad / Postgrad	Yes / No	
IT			U'grad / Postgrad	Yes / No	
Law			U'grad / Postgrad	Yes / No	
Medicine, Nursing and Health Sciences			U'grad / Postgrad	Yes / No	
Pharmacy			U'grad / Postgrad	Yes / No	
Science			U'grad / Postgrad	Yes / No	

### Conditions and Fees

<p><b>Lunchtime Sessions</b> \$250.00 each (GST inclusive), <b>Evening Sessions</b> \$300.00 each (GST inclusive)</p> <p>Following confirmation of your booking, an official tax invoice will be sent to you at the postal address above, along with details about payment. Please do not remit payment in advance of receiving these documents.</p> <p><b>Cancellations:</b> Written notice to <a href="mailto:tracie.cox@adm.monash.edu.au">tracie.cox@adm.monash.edu.au</a> or <a href="mailto:csilla.papp@adm.monash.edu.au">csilla.papp@adm.monash.edu.au</a> is required five working days prior to session or full fee applies.</p>
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### Vacancy Advertising

Advertise your employment vacancies to all Monash students via Career Gateway:	<a href="http://careergateway.monash.edu.au/employers/">careergateway.monash.edu.au/employers/</a>
Information on our other services:	<a href="http://careers.monash.edu.au/employers/">careers.monash.edu.au/employers/</a>

Email your completed form to [tracie.cox@adm.monash.edu.au](mailto:tracie.cox@adm.monash.edu.au) or [csilla.papp@adm.monash.edu.au](mailto:csilla.papp@adm.monash.edu.au) or fax to +61 3 9905 5725

General Enquiries: Phone +61 3 9905 3172 or +61 3 9905 1525